LMC Special Volunteer or Guest Researcher
Appt. Checklist (New/Renewal) – U.S. Citizen

1. For Form NIH 590:
    a. Candidate's Full name
    b. Proposed NIEHS location: Room number/phone number
    c. date of birth
    d. city/state of birth
    e. country of birth
    f. social security number
    g. citizenship status
    h. present employer or institution (Name/Address)
    i. Education: degrees held, school, discipline/field and date
    j. current mailing address
    k. current phone and fax numbers
    l. source and amount of current salary/stipend
    m. provide a brief description of the work to be performed

2. Dates of Appointment Requested

3. Current CV/Bibliography

4. Special volunteer agreement, completed and signed by volunteer

5. Health Insurance Coverage (name of insurance)