



National Institute of Environmental Health Sciences
Your Environment. Your Health.

NIEHS Worker Training Program Grantee Meeting

May 14, 2019

Sheraton Pittsburgh Hotel at Station Square



National Institute of Environmental Health Sciences
Your Environment. Your Health.

Joseph T. Hughes Jr.

Director

Worker Training Program

Division of Extramural Research & Training

National Institute of Environmental Health Sciences



Welcome to the NIEHS WTP Awardee Meeting

- Program Updates
- Grants Management Update
- Clearinghouse Update
- Environmental Careers Training Discussion
- Break
- Concurrent Business Sessions
 - Business Officials
 - HWWT-DOE Program Officials
 - ECWTP Program Officials

WTP Helps Clean Superfund and Other Contaminated Waste Sites

Superfund Sites: WTP trained workers assisting with clean-up, e.g.,

- [Picatinny Arsenal](#) (Rockaway Township, NJ)
- [USS Lead](#) (East Chicago, IN)
- [Midnite Mine](#) (Wellpinit, WA)

2017 Courses: Over 90 types of courses offered, many tied to Superfund remediation and HAZWOPER regulatory requirements, e.g.,

- Hazardous Waste Site Worker: ~4,100 workers
- Site Worker Annual Refresher: ~8,400 workers
- Asbestos Abatement: ~1,600 workers
- Hazardous Materials Transportation: ~2,200 workers





WTP: National Resource in Disaster Preparedness and Response

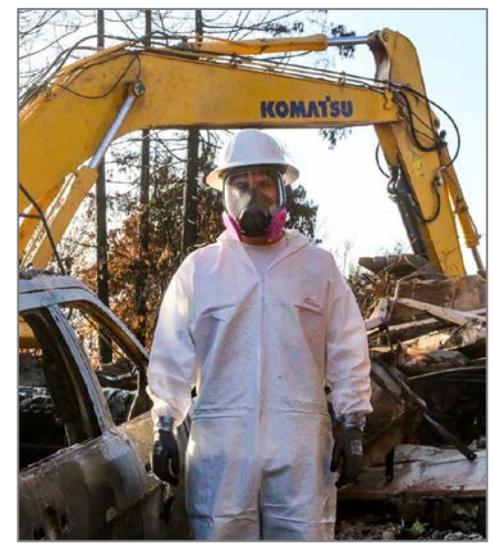
2018-19 Hurricanes: Disaster safety training delivered in TX, FL, PR, and USVI in response to Hurricanes Harvey, Irma, Maria, Michael, and Florence

- Built local capacity for delivering future training

California Wildfires and Mudslides: Training workers and volunteers to cleanup disaster debris and ash, with concerns for lead, asbestos, flammable liquids, and other hazards.

Supporting Local Preparedness: Providing emergency preparedness training in English and Spanish to residents living near refineries in Richmond, California, following recent refinery explosions.

Past Responses: World Trade Center, Hurricanes Katrina and Rita, Super Storm Sandy, the Gulf Oil Spill, 2016 Louisiana Floods, Flint Water Crisis, and western wildfires.





NIEHS WTP Opioids Workplace Training Materials Project

- NIEHS (WTP) activities in information development, training tool development and dissemination of opioid-related health and safety materials.
- Perform assessment and evaluation activities in the collection, organization, analysis, preparation, processing and reporting of programmatic information related to the Opioid Training project.
- Collect, analyze, organize, and develop training materials to address and support the reduction of the occupational impact of opioid use and abuse.
- Participate and provide a medical and public health perspective to the development of strategy, operations, and evaluation of the WTP Opioid Training Materials Development Project.

Opioid Safety presentation objectives

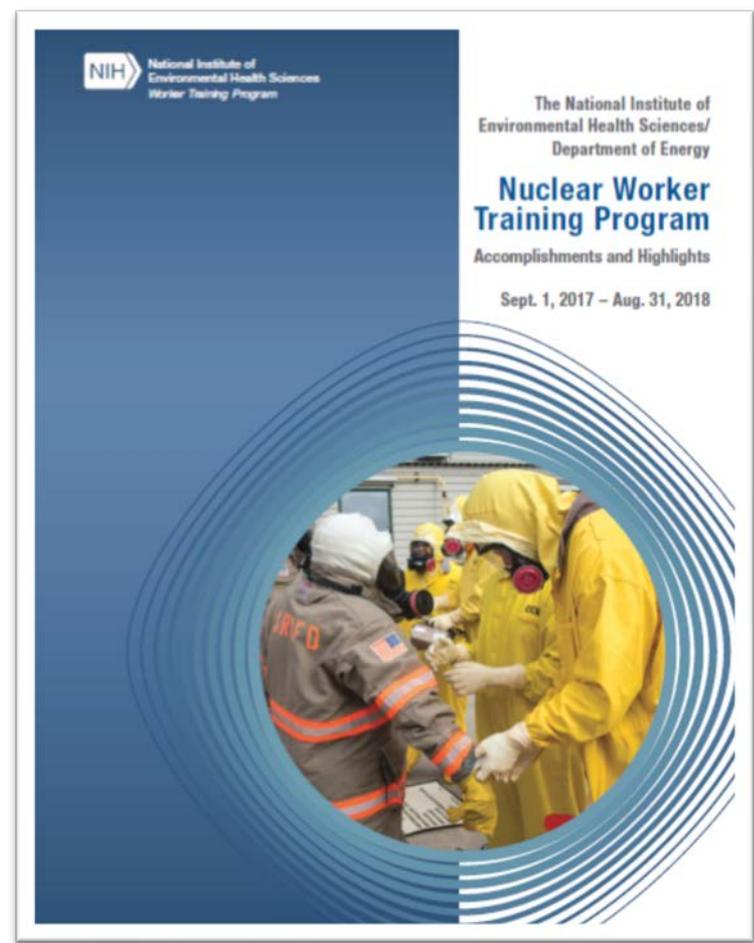
- Participants will:
- Understand the scope of the problem of opioid misuse, addiction and death among workers and how workplace injuries may lead to opioid use disorder.
- Recognize the key elements of a community-based approach to intervening with and preventing occupational opioid use and abuse.
- Be able to access the NIEHS Prevention of Use of Exposure to Opioids Training Tool for development of site specific awareness training
- Plan for a opioid safety pilot training with HAMMER this summer



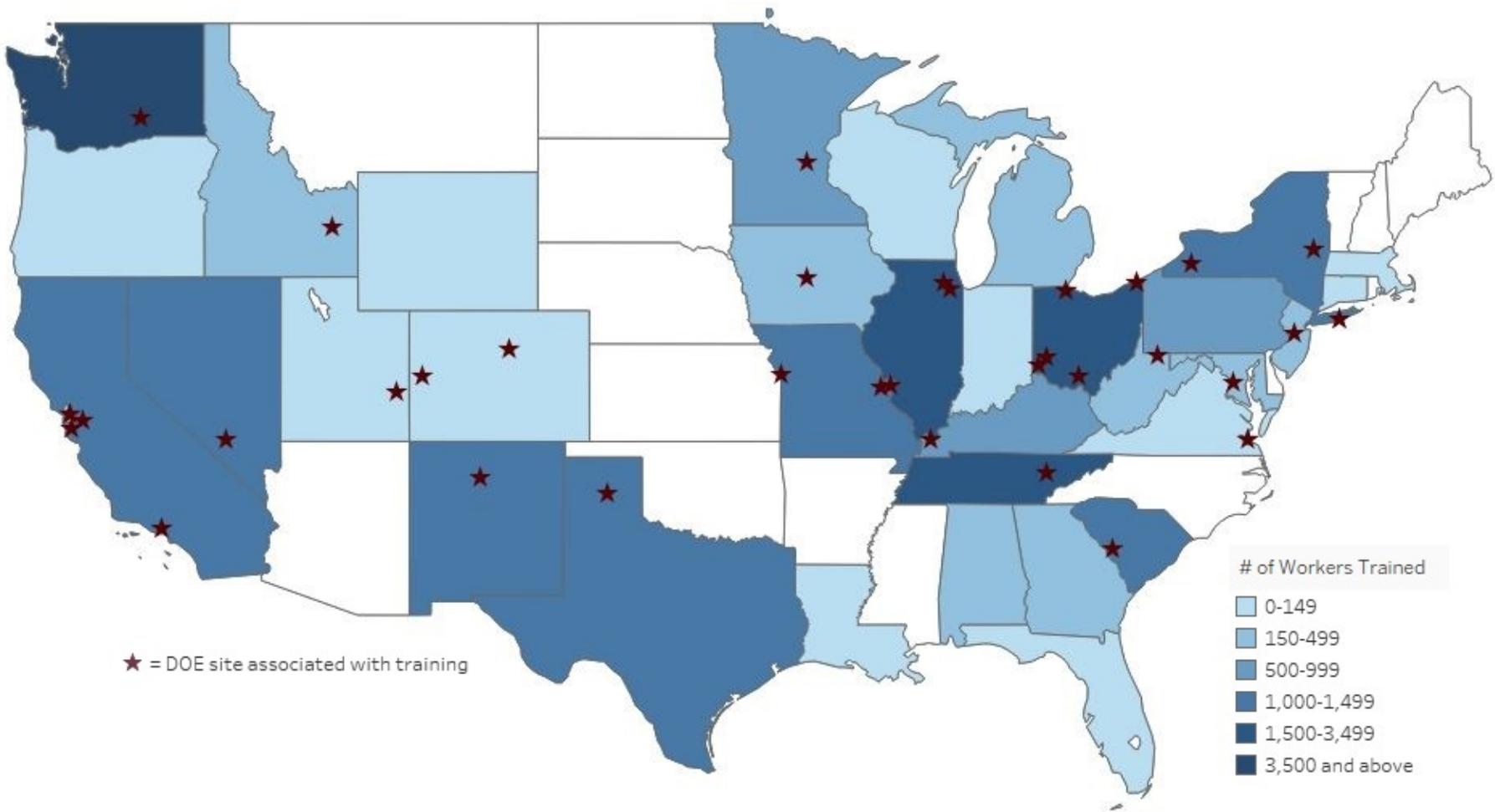
NIEHS/DOE Nuclear Worker Training Program

https://www.niehs.nih.gov/careers/hazmat/about_wetp/doe/index.cfm

- New annual report and fact sheet available



Grantees trained workers around the country in the 2017-2018 program year, with the most workers trained in Washington state.



NIEHS WTP/DOE: 2018- 2019 Activities

- National Clearinghouse for Worker Safety and Health Training
 - Began work on DOE Economic Impact Study
- DOE Labor Training Working Group membership
- Safety Culture presentation at the May 2018 SCIP meeting and DOE HQ briefing in July 2018
- Presentation at the June 2018 DOE and DOE Contractors Industrial Hygiene Meeting
- DOE National Training Center hosting of trainers meetings with DOE EFCOG in December 2018 in Albuquerque
- DOE Site Grantee Outreach project with Ted Giltz

NIEHS WTP 2017-19 Hurricane Response Activities

- **Harvey:** HHS Mission Assignment to do a training needs assessment
 - Staff, contractors, and trainers on the ground
 - Implementing Train-the-Trainer and worker/volunteer safety trainings
 - Coordinating with Federal Joint Field Office, State Public Health, Local Public Health, Non-Profits, and Foundations
- **Irma, Maria, Michael and Florence:** Similar plans
 - Making connections at federal, state, and local levels
 - Planning for a Disaster Train-the-Trainer course in multiple states



Learning from Disasters is Key in Preparing for Disasters

- Disaster Research Responder Project (DR2)
- Engaging stakeholders through local disaster exercises:
 - Tucson Neurotoxin train derailment - 2019
 - Storm and flooding disaster, Boston, 2016
 - Hurricane disaster in Houston ship channel, Houston, 2015
 - Tsunami catastrophic event, Los Angeles, 2014



2018-2023 STRATEGIC PLAN

Advancing Environmental Health Sciences Improving Health



Now available at www.niehs.nih.gov/strategicplan



Worker Training Program Lives the Strategic Plan

- **Advancing EHS**

- WTP is a health protective program
- Exposures and susceptibility of those exposed

- **Promoting Translation – Data to Knowledge**

- Prevention and intervention training and practice
- Emerging issues: DR2, Ebola, Opioids
- EJ and HD – promoting Public Health in all communities
- Partnership – Federal, State, and Local partners and stakeholders

- **Enhancing EHS Through Stewardship and Support**

- Collaborative Public Health
- Impact and evaluation
- Workforce development and life skills

WTP: Future Directions

- **Opioid safety in the workplace:** Development of training tools on limiting use and exposure
- **Infectious Disease and Bio-Defense Preparedness:** Pathogen Safety for response and recovery
- **Disaster preparedness and response:** Continue support for recovery in Texas, Florida, Puerto Rico, U.S. Virgin Islands, North Carolina and California
- **Job creation and employment for workers:** Expanding support of Environmental Career Worker Training Program



WTP Funding Future

- Funding Opportunity Announcement (FOA) is planned for release in FY 2019.
- New five year funding for NIEHS WTP cooperative agreements will be available in FY 2020.
- We are working on this active planning process and we would encourage discussions to examine future training challenges, emerging health and safety threats and priority areas for training engagement.

Carolina Medina: A farewell to someone very special to our program





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Sharon D. Beard

Industrial Hygienist

Worker Training Program

Division of Extramural Research & Training

National Institute of Environmental Health Sciences

Update on WTP Funding Opportunities Announcements for Next 5 Years

- Tentative Timeline for both Hazardous Materials (U45) and DOE (UH4) Cooperative Agreements
 - FOA Release: July –August 2019
 - FOA Receipt Date: November 2019
 - FOA Information Meeting Date: September 2019
- Concept Clearance materials for WTP U45, UH4 and E-Learning SBIR (R43/44), minutes of NIEHS -National Advisory Environmental Health Sciences Council (NAEHSC) meeting and E-Factor article on meeting for September 11, 2018
 - <https://www.niehs.nih.gov/about/boards/naehsc/index.cfm> (minutes)
 - <https://www.niehs.nih.gov/about/boards/naehsc/agenda/sep2018/index.cfm> (concept clearance documents)
 - <https://factor.niehs.nih.gov/2018/10/science-highlights/council/index.htm> (E-Factor article)



Brownfields 2019 – Los Angeles, CA – Dec 11-13, 2019

WRUC will host our NIEHS ECWTP Awardee Meeting



CALL FOR IDEAS 

Click here to submit
Submission Deadline
May 31, 2019

National Brownfields
Training Conference
DECEMBER 11-13 | Los Angeles, CA

CALL FOR IDEAS



www.brownfields2019.org

Brownfields 2019
SUSTAINABLE COMMUNITIES START HERE



NOW OPEN

NIEHS WTP ECWTP
Meeting will most likely be Dec 10, 2019



NIEHS Environmental Career Worker Training Program (ECWTP Updates)

NIEHS ECWTP (formerly MWTP) 24-year Training Summary for the Budget Period Aug. 1, 1996 – July 31, 2018*

2020

Year	Students Trained	Placed in Jobs	Percentage of Students Placed in jobs
1996-2008	7,566	5,115	68%
2009	379	285	75%
2010	531	372	70%
2011	396	291	73%
2012	366	274	75%
2013	367	279	76%
2014	348	269	77%
2015	397	323	81%
2016	440	334	76%
2017	562	392	70%
2018	569	423	74%
Total	11,921	8,357	70%



Vector created by freepik - www.freepik.com

* The 1996-2008 numbers include numbers from the NIEHS/EPA Brownfields Minority Worker Training Program

Curricula Catalog Upload

- Curricula must be uploaded to National Clearinghouse
 - <https://tools.niehs.nih.gov/wetp/index.cfm?id=603>
- Updates should be done after any major revision
- TIPS
 - Any updated tools, resources, handouts and other material may need to be updated
 - National Clearinghouse at 202-331-7733 or email wetpclear@niehs.nih.gov

OTHER ISSUES

DMS Checks and Balances

If there is a change in program staff, please ask for those people to be removed from DMS, etc.

Send in your program evaluations to your program official



CONTINUING EDUCATION PROGRAMS
DEPARTMENT OF ENVIRONMENTAL & OCCUPATIONAL HEALTH SCIENCES
School of Public Health



National Institute of Environmental Health Sciences
Your Environment. Your Health.

Demia Wright

Public Health Educator

Worker Training Program

Division of Extramural Research & Training

National Institute of Environmental Health Sciences

DMS Updates – Lynn and I will do a webinar soon!

Select 08/01/2019 - 07/31/2020 HWWT Course Offerings to Display

This screen allows you to limit the number of records displayed on the Add/Edit screen and select how you want the records sorted by selecting query and sort parameters. If you wish to see all your data on the Add/Edit screen select the 'Add/Edit Course' button located at the top or bottom of the form without changing any of the default parameters on the query form.

Select Query Parameters:

Awardee:

Any
Alabama Fire College
CPWR - The Center for Construction Fighters Research and Training
International Association of Fire Fighters

Course Status:

Any Projected Actual Pending

Course Record Number(s):

From
To

Course Date(s):

From 
To 

Date Record Entered:

From 
To 

Date Record Modified:

From 
To 

Course Hours: 1 2 3 4 8 16 24 32 40 80 Other - please specify:

Number of Students:

ATT:

Record Entered By:

Record Last Modified By:

Course Name/Number

Pick List

101 - Basic Superfund Site Worker
102 - Site Worker Refresher
103 - Site Worker Train-the-Trainer
104 - Site Supervisor Basic

Search List

----- Any -----

Course State

Pick List

AK
AL
AR
AZ

Search List

----- Any -----

Training Organization

Pick List

Sub1
Sub3

Search List

----- Any -----

Student State

Pick List

AK
AL
AR
AZ

Search List

----- Any -----



DMS Courses

- New Courses! Please use!
 - 327 – Resiliency Train the Trainer
 - 937 – Safety Culture/Safety Leadership
 - 939 – Safety Culture/Safety Leadership Train the Trainer
 - 938 – Electrical Safety (e.g., 70e)
 - 940 – Opioids Occupational Exposure
 - 941 – Opioids in the Workplace
 - 1213 – Airborne Transmission Standard
- New ones soon to come –
 - OSHA Outreach TtTs for Industry and Construction
 - Changing 122 “Katrina Safety Awareness” to something like “Disaster Site Safety Awareness”
 - Other small tweaks

DMS Course Categories

- Creating refined list of course categories for reporting out across programs. (*DMS course numbers won't change*)

DRAFT:

- Site Worker/Superfund Cleanup
- Site Worker/Superfund Cleanup Refresher
- RCRA/Industrial
- Radiological
- Asbestos Abatement
- Lead Abatement
- Emergency Response
- Biological/Remediation
- HazMat Transportation
- Educational Enhancement
- Green
- Confined Space
- OSHA Outreach
- Personal Protective Equipment
- Hazard Communication
- Safety Culture
- Infectious Disease
- Triage/First Aid
- Electrical Safety
- Equipment Safety
- Construction safety
- Other

DMS Data Entry and Upload

- Fixed defaults to “Alaska” and “Amchitka Island Test”

Course State

Pick List

AK
AL
AR
AZ

DOE Site

Pick List

Amchitka Island Test
Ames Laboratory
Argonne East
Ashtabula

- Reminder to use Special Circumstances and Supplemental Funding

- SC – 8 choices!
- Can fix prior yrs

<p>Special Circumstances</p> <p><i>Pick List</i></p> <table border="1"><tr><td>FLINT</td></tr><tr><td>HURRICANE FLORENCE</td></tr><tr><td>HURRICANE HARVEY</td></tr></table>	FLINT	HURRICANE FLORENCE	HURRICANE HARVEY	<p>Special Circumstances</p> <p><i>Pick List</i></p> <table border="1"><tr><td>HURRICANE HARVEY</td></tr><tr><td>HURRICANE IRMA</td></tr><tr><td>HURRICANE MARIA</td></tr></table>	HURRICANE HARVEY	HURRICANE IRMA	HURRICANE MARIA	<p>Special Circumstances</p> <p><i>Pick List</i></p> <table border="1"><tr><td>HURRICANE MICHAEL</td></tr><tr><td>NONE</td></tr><tr><td>OPIOIDS</td></tr><tr><td>WILDFIRES</td></tr></table>	HURRICANE MICHAEL	NONE	OPIOIDS	WILDFIRES
FLINT												
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HURRICANE HARVEY												
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HURRICANE IRMA												
HURRICANE MARIA												
HURRICANE MICHAEL												
NONE												
OPIOIDS												
WILDFIRES												

DMS Data Entry and Upload (cont'd)

- Careful about data integrity with upload
 - E.g. if you filter and sort, make sure all columns are included or rows will misalign
- Tracking trainings for Native Americans/Alaska Natives (NA/AN)
 - This year started asking people to enter comment in DMS remarks field on number NA/AN trained in a course
 - Is a check box for NA/AN easier than remarks?
 - Yes/no and then if yes, # AN/AN trained

DOE Sites in the DMS

- Let us know if you need a new site added
- Looking at more carefully
 - “Multiple DOE sites”
 - Most often used when trainers from multiple locations are brought together to a training center
 - “Non-DOE site”
 - Use only if truly not close to or affiliated with a site
 - Do not use for fenceline/community trainings affiliated with a site
 - “Data not available”
 - Resolve as much as possible



NIEHS DMS Progress Report Tips

Report: Worker Training Program Hazardous Waste Worker
Training Program (HWWT) Progress Report

Report Date: 8/1/2018 – 7/31/2019

Place your narrative for each section between the brackets. Do not
overwrite the directions for each section. Please refer to the
HWWT Program for this report.

7. Progress Report Summary

A. Specific Aims

[

Summarize the specific aims/goals of the project here.

]

B. Studies and Results

I. Summary of Progress:

[

Summarize the goals, objectives, and overall activities of the project in
a succinct manner, describe your overall progress and to date, and
the occupational sectors trained. Do not include funding information.

]

II. Training Accomplishments:

[

Summarize in narrative form training accomplishments for the
current budget year. Include the number of training delivery hours; a summary table is helpful.

]

III. Training Effectiveness:

[

National Institute of Environmental Health Sciences (NIEHS) Worker Training Program (WTP)

What's Helpful for Progress Reports

May 2019

Overview

The following table displays tips on what's helpful and not helpful for WTP progress reports that are submitted into the Data Management System (DMS). The table is followed by specific examples for your reference.

Section I. "What's Helpful" Table

Content	What's helpful?	What's not helpful?
Length and overall text	<ul style="list-style-type: none">• Be succinct (10-15 pp ideal)• Get to the point• Avoid repetition• Point to highlights – what do you think was most important/interesting/significant? And where did this happen?• Include work with special populations	<ul style="list-style-type: none">• <u>25+ pages</u>.• Repeating same text every year, especially within a 5 (or 3) -yr funding period.<ul style="list-style-type: none">○ <i>Tip:</i> Refer us to a previous year for something that doesn't change from year to year – or cut it if not important.○ <i>Tip:</i> If applicable for a section, reference original material in HWWT for HDPTP or ECWTP.
Summary of Training Data	<ul style="list-style-type: none">• Be clear on what training you proposed, what was implemented, will you/did you meet your plan, what are challenges to meeting your plan, and	<ul style="list-style-type: none">• No reference to what you had proposed/planned for training in relation to what you implemented.• DMS and Progress Report training



NIEHS DMS Progress Report Key Points

- Avoid repetition from year to year: What happened & what was significant THIS YEAR
- Make it local: key trainings, curriculum, partnerships, locations that:
 - Are significant to your program, to a state, or to a DOE site
 - Have relevance to current events
 - Are of interest to a stakeholder/decision-maker
- Ensure highlights are specific to funding source (e.g., Superfund vs. DOE)
- Highlights and anecdotes
 - How did your training help? Where was the training?

Other Progress Report Tips

- Include newsletters, grey literature, media, etc. in “E. Publications”
- Final report should have same info as interim, just updated for the last few months of program year



Instructor Billy Edington and an oral interpreter discuss how to don personal protective gear during the training.

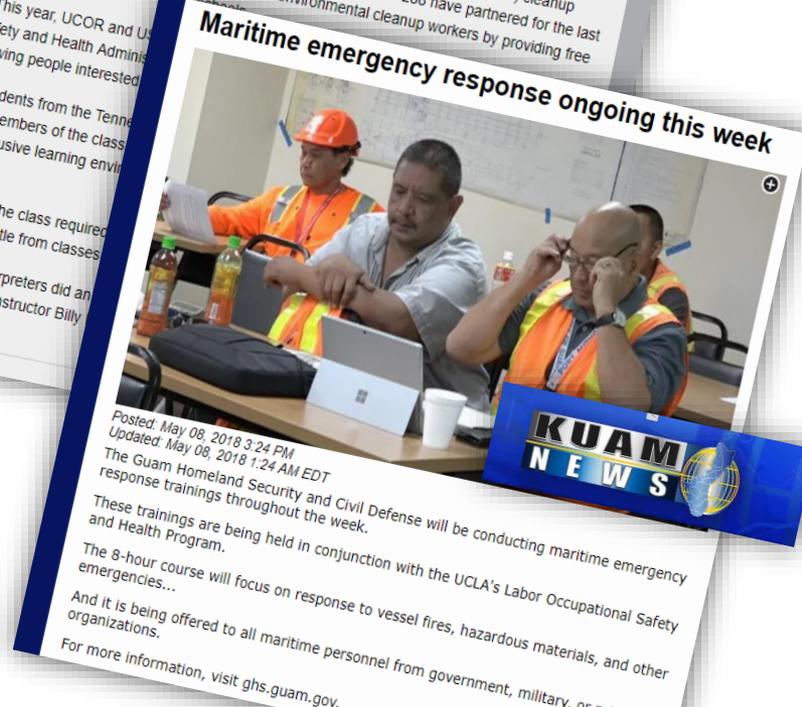
OAK RIDGE, Tenn. – Oak Ridge Office of Environmental Management (OREM) cleanup contractor UCOR and the United Steelworkers (USW) Local 9-288 have partnered for the last three years to cultivate a new generation of environmental cleanup workers by providing free training to east Tennessee residents.

This year, UCOR and USW, in partnership with the Tennessee Department of Labor, Safety and Health Administration, are drawing people interested in the program.

Students from the Tennessee State University are the first members of the class and are receiving an inclusive learning environment starting at age 22.

While the class required some additional resources, it differed little from classes at other institutions.

“The interpreters did an excellent job,” said class instructor Billy Edington, OREM president.



Posted: May 08, 2018 3:24 PM
Updated: May 08, 2018 1:24 AM EDT

The Guam Homeland Security and Civil Defense will be conducting maritime emergency response trainings throughout the week.

These trainings are being held in conjunction with the UCLA's Labor Occupational Safety and Health Program.

The 8-hour course will focus on response to vessel fires, hazardous materials, and other emergencies...

And it is being offered to all maritime personnel from government, military, or other organizations.

For more information, visit ghs.guam.gov.

Photos – What NIEHS Finds Useful

- Most useful:
 - High resolution, particularly for E-Factor stories and State Profiles
 - Active training: Hands-on or classroom with active engagement of learner, trainers
 - Faces are helpful but not always necessary
- Sometimes: Photos of equipment, haz waste site, posed group
- Usually not: Low resolution, date stamped
- Imbedded in progress report
 - Helpful, but FYI will need to follow-up for original if using in communications
- NIEHS does not require photo releases – up to you





Active, hands-on training





**Engaged
classroom
learning**



Sometimes!

Equipment & materials only/
no people

HAZARDS
 PPE REMOVAL/DECON
 SLIPS, TRIPS, FALLS
 MOST IMPORTANT
 - EXPOSURE TO CHEMS & DIRTY WATER
 - LACK OF INFORMATION
 - MOLD
 - HEALTH & EMOTIONAL ISSUES
 - LACK OF EQUIPMENT
 - STDs
 - ASBESTOS / LEAD

HAZARDS
 MOLD CARBON MONOXIDE
 CUTS/PUNCTURES
 EXPLOITATION
 ASBESTOS
 STANDING WATER (ROOFS)
 DEBRIS PILES (BOXES)
 DEAD ANIMALS/LIVE ANIMALS
 STRESS
 NO ACCESS TO MEDS
 CLEANING CHEMS

PROTECTIVE MEASURES
 - INSECT SPRAY
 - FOOD - COVER IT UP
 - PEST/WILD ANIMAL DETERRENTS
 - ANIMAL CONTROL
 - HEPATITIS B & A VACCINE
 - OPERATE IN TEAMS
 - CLEAR OBJECTIVES
 - PPE
 - LEADERSHIP
 - CULTURAL SENSITIVE
 - JOB SAFETY ASSESSMENT

PROTECTIVE MEASURES
 PPE ^{RESIST} ACCESS
 TETANUS SHOTS
 SHARP OBJECTS
 EDUCATION & TRAINING
 ENSURE PROPER BUSINESS OF BLDG MATERIALS
 COMMUNITY ^{cap hab}
 - STOP WORK THREAT
 - ACCESS PRESSURES
 - ASBESTOS/LEAD LEGAL INSPECTION + TRAINING

PROTECTIVE MEASURES
 - STAY AWAY FROM BLDG
 - REDUCE EXPOSURES
 - LEAVE MOLDY HOUSES
 - RECOGNIZE SYMPTOMS OF EXPOSURE
 - GET PROPER MEDICAL CARE "NO HOME REMEDIES"
 - AWARENESS OF SEXUAL ASSAULT + SAFE SPACES
 - HUMAN TRAFFICKING
 - GENERATORS OUTSIDE ONLY
 - LADDER SAFETY & FALL PROTECTION



**Formal group photos,
photos of trainers & key
partners**



Evaluation Discussion – For Program Breakout

- Requesting feedback on feasibility of answering any or all of these priority evaluation questions

How are we addressing our Congressional mandate and mission of the program through the Hazardous Waste Worker Training Program (HWWT)?

1. How has WTP trained workers for work on Superfund sites under HWWT? How has this helped with site clean-up in US?
2. How has the WTP provided key trainings under HWWT (HAZWOPER 40 hr, refreshers, and any other key courses)?
3. How has the HWWT supported businesses, municipalities, and other organizations through training workers, encouraging safe work environments, and having an economic impact?



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Kathy Ahlmark

Program Analyst

Worker Training Program

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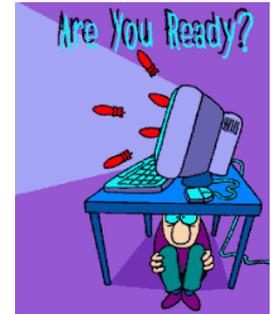
NIHEXT



- NIH is “retiring” the NIHEXT login system
- This is the current way grantees log into the Data Management System (DMS)
- The NIHEXT login is being replaced with the iTrust login system.
- This change will be taking place mid- to late-June.

How Will You Enter Data in the DMS?

- The iTrust login system will allow you to use your university login (if your university participates in the InCommon Federation) or a social login (Gmail, Microsoft, PayPal) to log into the DMS
- University logins are strongly recommended if available
- Non-University grantees: It is strongly recommended that you create a Gmail account to use as your login



- The grantees who belong to institutions that can use University logins are: Indiana University Bloomington, Duke University, Emory University, University of Cincinnati, Rutgers University, University of Massachusetts Lowell, University of Texas Health Science Center at Houston Southwest Center for Occupational and Environmental Health, University of Alabama Birmingham, and UCLA
- WTP will be holding a webinar on June 12 to explain the changes and let grantees know what information is needed to set up new logins in the DMS

Current SBIR Awardees

- Cesar Bandera - Augmented Reality Sensor Simulation System for HAZMAT Training
- Gautham Venugopalan - Interactive Training in Emergency Operations for the Response Community
- Margaret Andrews Rush - Preventing Opioid Exposure Training (POET) for First Responders
- Sohail Baig - Enabling Realistic HAZMAT Training Simulations with the PerSim™ Augmented Reality Patient Simulator
- Henry Ryng - HazPrep Worker Training - Community Risk Profile



SBIR

- SBIR E-Learning for HAZMAT and Emergency Response RFA-ES-19-009
- Letter of Intent Due Date: June 30, 2019
- Application Due Date: July 31, 2019



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Jim Remington

Program Analyst

Worker Training Program

Division of Extramural Research & Training

National Institute of Environmental Health Sciences

Hazmat Disaster Preparedness Training Program

- The [HAZMAT Disaster Preparedness Training Program](#) supports the development and delivery of disaster-specific training to prepare workers to respond to natural and manmade disasters.
 - All hazards approach (Everything has the potential to be hazardous)
 - All disasters are local so local partnerships is a goal
 - Emergency Support Activation Plan (ESAP)
 - Grant funds and program activities accomplishment
 - Preparedness along with task and site specific training are always preferred

Disaster Response and Reporting: What are we doing right or wrong?

- California Wildfires and mudslides
- Post Hurricane damage (NC, PR, TX?)
- Tornados? Flooding?
- DMS Data pulled from 2018 reporting period¹:
 - Courses: 53
 - Workers: 841
 - Contact hours: 7,724
 - Mold, Site Worker, Emerg Resp, Resilience, Construction, Industry

¹ Flagged with hurricane specific (Maria, Irma, Florence, Michael, Harvey, Flint, Wildfires)



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Lisa Edwards

Grants Management Officer

Grants Management Branch

Division of Extramural Research & Training

National Institute of Environmental Health Sciences



Grants Management Staff Update

- **Jenny Greer**

Chief Grants Management Officer (CGMO)

Jenny.greer@nih.gov

984.287.3332

- **George Tucker**

Contractor Specialist

George.tucker@nih.gov

Requirements

- **Annual Audit** – Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (42 U.S.C. § 9611 (k))
 - In each fiscal year, the Inspector General of each department, agency, or instrumentality of the United States which is carrying out any authority of this chapter shall conduct an annual audit of all payments, obligations, reimbursements, or other uses of the Fund in the prior fiscal year, to assure that the Fund is being properly administered and that claims are being appropriately and expeditiously considered.

Items they look for:

Compliance to Terms & Conditions of award

Timely receipt of reports

Audits

Closeout

- Closeout documents are due 120 days after the project period end date.
- Closeout documents include:
 - Final Federal Financial Report (FFR)
 - Final Research Performance Progress Report (FRPPR)
 - Final Invention Statement (FIS) (not required for U45s or UH4s*)