

WETP AWARDEE MEETING



Sheraton Hotel, Chapel Hill, NC

October 15, 2008

WETP AWARDEE MEETING

NIEHS Update

October 15, 2008

Joseph “Chip” Hughes Director, WETB

Program Updates



- **Strategic Plan Implementation**
- **Budget outlook**
- **RFA process – projected timeline**
- **NIEHS transitions – new Director**
- **DOE training needs assessment process**
- **Spring 2009 meeting info – dates, location, theme**
- **Chemical preparedness training tool**

Sharon D. Beard Industrial Hygienist, WETB

MWT Program Transition Progress Report Issues



- **Close out**
- **Carryover issues**
- **Brownfields 2009 – New Orleans, LA on November 16-18, 2009**
- **Update on Current Training Sites**

- **UPDATE ON CURRENT TRAINING SITES**
 - **Dillard University: New Orleans, LA; Detroit, MI; Baton Rouge, LA; and Savannah, GA**
 - **OAI, Inc.: Chicago, IL; Bronx, NY; Dallas, TX and Kansas City, MO**
 - **CPWR: New Orleans, LA; East Palo Alto, CA; and St. Paul, MN;**
 - **UMDNJ: New York, NY and Newark, NJ**

- **All final progress reports for HWWT, HDTP, BMWT and MWT Programs were due on September 30, 2008**
- **For the DOE Program, they are due October 31, 2008**
- **Make sure progress reports and all training and demographic data uploaded are final reports**

Ted Outwater Public Health Educator/Program Administrator, WETB

Program Updates



Some numbers...

- **HWWTP - 139,556 workers trained for 1,378,707 contact hours (2007-2008)**
- **Up from 131,037 workers in 2006-2007**
- **Down from 1,425,059 contact hours**
- **Still second highest contact hours since 1995**

SBIR AWARD Update...over \$3,000,000 since 2002 in awards

- **Kirkley, Sonny E : Viyant Hazmat Skilled Support Personnel Just in Place Performance Support**
- **Bandera, Cesar : Mobile Just-in-Time Training of Emergency Response Personnel – Phase II**
- **Kaye, Jonathan M : HazCommand: HazMat Incident Command Training Phase II**
- **Held, Thomas H: Lessons Learned from Graniteville – Phase II**
- **Held, Christopher T. : HazMat IQ Four Step System eLearning**



James “Jim” Remington WETB

Program Updates



Hazmat Disaster Preparedness Training Program (HDPTP)

2007-2008 Program Progress Report

Courses: 787

Students: 11, 628

Contact Hours: 123,984

24% increase from 2006-2007!

Disaster Response Preparedness Initiatives

- NRF Activities
 - Gustav/Ike

- NIOSH
 - Disaster Surveillance Working Group
 - California Public Health Emergency Responder Resource Meeting

- National Response Team Health and Safety Subcommittee
 - Fall Technical Conference

Disaster Response Preparedness Initiatives

- Interstate Chemical Terrorism Workgroup
 - Public Health Preparedness Summit
- Course Attendance
 - IAFF (Hazmat First Responders Operations)
 - NLC (Rail Workers Hazardous Material Training)
- DHS Planning Scenarios
 - Review Earthquake Tool
 - Chemical Terrorism



Carolyn K. Mason
Deputy Grants Management
Officer, DERT

NIH Update – Fall 2008



Final NIH Appropriations FY 2008

- Average competing award expected to increase by 1%
- Funding level reduction 10%-20%
- Average noncompeting award also increases by 1% but implementation will vary by IC
- Funding level reduction 2%





Federal Funding Accountability and Transparency Act (FFATA)

“Public Law 109-282 requires information on every grant, including 1) the amount, 2) descriptive purpose of the grant, and 3) name and location of recipient of primary performance location.”

- Prepare for potential increased attention and scrutiny when data is made publicly available.
- NIH is actively involved with a variety of Federal-wide committees to implement the act and is tailoring processes to meet its requirements.
- FFATA has required form changes in the 424 (R&R) and PHS 398 to capture performance site information. – *Stay Tuned!*
- Requires reporting on all subawards over \$25,000. Pilot system for collecting currently in development – *Stay Tuned!*



FY 2008 OIG Audit Work Plan

Selected Highlights

- Colleges' and Universities' Compliance with Cost Principles
 - Cost transfers, effort reporting, and other areas
- University Administrative and Clerical Salaries
 - Are salary costs appropriately charged?
- Use of Data and Safety Monitoring Boards in Clinical Trials
- NIH Monitoring of Extramural Conflicts of Interest
 - How NIH monitors extramural grantees' FCOI and the effectiveness of NIH's oversight
- Grantee Management of Financial Conflicts of Interest in Research Funded by the NIH
 - Monitoring of FCOIs, nature of FCOIs, and how FCOIs are managed (for FCOIs reported to NIH in FY 2006)

Note: FY2009 draft work plan has not been finalized.



Audit Requirements

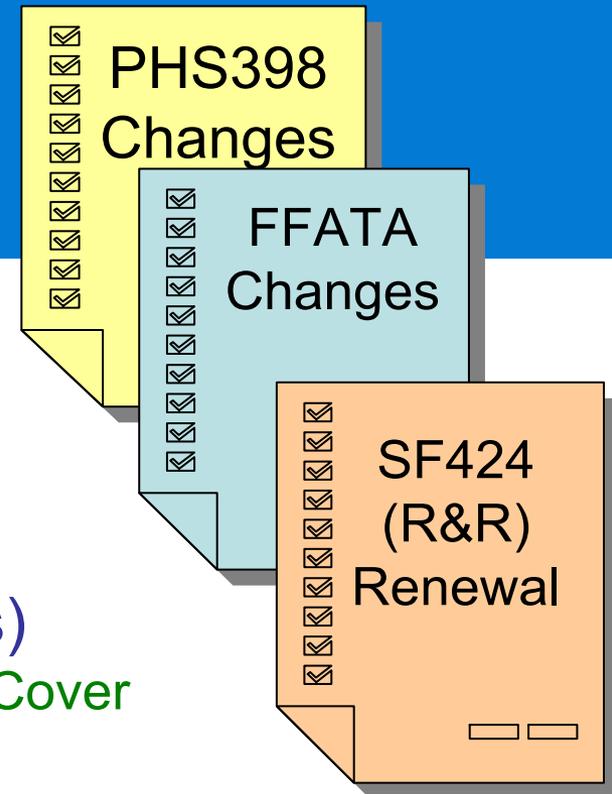
All NIH Grantees that expend \$500,000 or more within a year in Federal awards are subject to an audit requirement.

- Audits are due within the earlier of 30 days after receipt of the auditor's report(s) or 9 months after the end of the grantee's audit period.
- Grantees delinquent in submitting audits risk the imposition of sanctions and potential loss of Federal funds.



Sample Changes to Application Forms

- R&R Senior/Key Person Profile
 - Added Degree Type and Year (*note this will allow NIH to remove Degree fields from PHS 398 Cover Pg Supplement*)
- R&R Project/Performance Site Location(s)
 - Moved Congressional District data from R&R Cover Component
 - Added DUNS Number field
- PHS 398 Checklist
 - Added Disclosure Permission Statement
- R&R Other Project Information
 - Re-ordered and revised Human Subjects fields
 - Revised fields on Environmental Impact
 - Added field for impact on Historical Places





NIH Regional Seminars on Program Funding and Grants Administration

2009 Regional Seminars:

Seminar #1: April 16-17, 2009 in Atlanta, GA

Seminar #2 – TBD ***Stay Tuned!***

NIH electronic research administration labs offered in conjunction with the two-day seminar.

- Yearly seminars to educate research administrators, investigators new to NIH, and trainees.
- Due to the popularity of these seminars and availability of space - ***Early Registration is Highly Recommended!***
- Seminar and Registration Information:
<http://grants.nih.gov/grants/seminars.htm>

Interested in hosting?
Contact us!



Grants Information: Who to Contact!

- **Institutional Resources** – First, utilize the expertise of your organization's ***Office of Sponsored Programs***

Application Specific Questions

- **Administrative** - Contact the Grants Management Specialist at the awarding Institute/Center
- **Programmatic** - Contact the designated Program Official/Director at awarding Institute/Center
- **Review Questions** - Contact the assigned Scientific Review Officer



Grants Information: Who to Contact!

- General Application and Post-Award Grant Questions:
 - E-Mail: mason6@niehs.nih.gov
 - Phone: 919-541-1373

 - E-Mail: garcia1@niehs.nih.gov
 - Phone: 919-316-4638

 - E-Mail: nicholaa@niehs.nih.gov
 - Phone: 919-541-7823
- Customer Support for Grants.gov: (navigating forms, aspects of submitting through the system, resources available, etc.)
 - E-Mail: support@grants.gov
 - Webpage: <http://grants.gov/>
 - Phone: 1-800-518-4726
- eRA Commons Help Desk: (Commons registration help, application verification, Commons functionality questions, etc.)
 - Webpage: <http://ithelpdesk.nih.gov/era/>
 - Phone: 301-402-7469 (Toll Free: 866-504-9552)



Enter your own
help ticket!



Thank You!

Any Questions – please hold
for the Breakout Session



Frequently Asked Questions



How do I prepare for eSubmission?

- Grants.gov requires a three-step registration process for the organization to submit electronically
- eRA Commons registration is *also* required for both the organization and the PI
 - These are separate processes that can be done simultaneously.
- All registrations must be completed prior to application submission.

It is critical for institutions to begin these registrations at least **2 – 4 weeks before applications are due!**



How do I calculate person-months in a 9-month academic year?

- Person months are the metric expressing amount of effort faculty and other senior/key personnel devote to a project
- How are person-months calculated?
 - Multiply the percentage of effort by the number of months of the appointment. For example:
 - 10% of a 9 month academic year appointment equals .9 person months ($9 \times .1 = .9$ person months)
 - 10% of a 12 month calendar appointment equals 1.2 months ($12 \times .10 = 1.2$ person months)



Does NIH have a cap on consultant fees?

No. There is no cap on consultant fees and the NIH salary cap does not apply.

HOWEVER,

- Grantees must have written policies for paying consultants that:
 - Are consistently applied regardless of fund source.
 - Include conditions for paying consultant fees.
- Consultants must be properly classified.
 - Consultants are defined as individuals who provide professional services or advice for a fee, but normally are not employees of the organization. This also includes firms that provide advice or services.



As PI, what happens if I change institutions mid-grant?

Prior, written approval is required for transferring legal and administrative authority for a grant to a different organization.

- Transfer approval ***is not automatic*** and requires approval from both NIH and the original grantee organization.
- Contact your GMO ***before moving*** to initiate the transfer process.

Section 508 and You

What you need to know to produce 508 compliant materials.

Lynn Albert

MDB, Inc.

919-313-7718

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What is Section 508

- Inaccessible technology interferes with an individual's ability to obtain and use information quickly and easily.
- Section 508 was enacted to eliminate barriers in information technology, to make available new opportunities for people with disabilities, and to encourage development of technologies that will help achieve these goals.
- The law applies to all Federal agencies when they develop, procure, maintain, or use electronic and information technology.
- Under Section 508 (29 U.S.C. ' 794d), agencies must give disabled employees and members of the public access to information that is comparable to the access available to others.
- In 1998, Congress amended the Rehabilitation Act to require Federal agencies to make their electronic and information technology accessible to people with disabilities.

How does this impact you?

- All materials that will be available to the general public **MUST** be 508 compliant. This includes pdfs, Powerpoint presentations, MSWORD documents and html pages.
- All materials in the Curricula Catalog and Health and Safety Library must be 508 compliant.

How do you know if your document is 508-Compliant?

1. Create your document following the 508 accessibility rules. (These rules can be found in the handout).
2. Convert your document, presentation, etc. into pdf format.
3. Use the Accessibility Checker found in Adobe Acrobat Professional 8 or 9 to check your document.

The Major “Gotchas”

- A full Accessibility Report has not been run (the Accessibility function is available in Adobe Acrobat Professional 8 or 9).
- Document properties language is missing.
- Images with missing alternative text.
- Files of 10 pages or more do not have bookmarks.

What if I want to learn more about creating 508-compliant materials?

1. The Worker Education and Training Program will be holding a telephone conference with the data people to share more information about creating 508-compliant materials and fixing materials that are not 508-compliant.
2. HHS has web-based 508 training classes that are available to the awardee community.

The url for the training classes is:

<http://508.hhs.gov/Training/webcasts.htm>