2007 NIEHS WETP Trainers' Exchange
Post-Conference Proceedings

Section 1. Session Title and Presenters' Contact Information –
Putting Power Into PowerPoint
John A. Hanson – Presenter
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Section 2. Workshop Summary –Using Power Point, presenters strive to deliver information in the most effective, concise, and entertaining way possible. Integrating videos, news clips, internet information, web pages, clipart, customized photos, sound and music are just a few ways to make a Power Point topic come alive for your audience. This session allowed participants to engage in hands-on activities using laptop computers, development software, along with the ability to experience the use of live Power Point in distance learning applications. The goal of this workshop session was to increase the awareness of how a presentation can become a more effective tool for learning.

Section 3. Methods – Training methods used include a PowerPoint presentation to support a lecture, laptops for use by each participant attending the session, a CD with documents pertinent to the presentation loaded onto it and the time for each participant to create a brief PowerPoint project of their own using tools presented during the session.

Section 4. Main Points – Key lessons for the presentation included: simplicity, clarity, eliminate distractions and overuse of tools to create a PowerPoint. Responses from the participants include: More time for the presentation, requests for separate levels of capability for the participants such as beginner versus advanced, and to have a separate breakout focusing

Section 5. References – Not applicable

Section 6. Workshop Handouts/ Resources – I supplied a hard copy of my materials to the registration desk when I signed in.