# Staging Area – Processing Assignments

## Security

- All persons required to present photo ID  (Acceptable forms include valid/current state issued Photo ID or Perdue Photo ID)

- All persons requesting entry are must be validated against pre-printed AI Access Control List

- Persons granted entry will proceed to Logistics Table #1

- Persons not on pre-printed list be turned away or granted entry only by the identified Staging Area or Logistics Manager

## Logistics #1

- Upon presentation of Perdue Photo ID or valid/current state or govt.  issued ID associate / 3rd party associate will be given their full AI Training and Medical Records and their anticipated assignment

- Associate will take their personal AI Training/Medical File and proceed to Safety Officer / Table

## Safety

- Safety Officer will review AI Training/Medical File and issue approval for assignment

- If approved for anticipated assignment and based on assignment, Safety Officer will direct associate to Medical or Logistics Table #2 (back to Logistics) for assignment

## Medical

- Based on anticipated assignment the medical team will;

    - Require the completion of the medical questionnaire

    - As appropriate, issue Tamiflu pill

## Logistics #2

- Upon presentation of Safety Approval / color-coded wrist band, Logistics will;

  1) Retain approved Training / Medical file

  2) Retain associate's Perdue or Photo ID.  (Under no circumstances should Perdue take possession of an associates or 3rd party's govt. photo ID.  If possible, however, photo copies of the DL, CDL or other ID be made or the number recorded.)

  3) Issue pre-assigned color coded wrist band based on assignment (Wrist bands – Green=Safety / Pink=Medical / Red=DePop / Blue=Security / Orange= Sanitation=/ Yellow=Surveillance / Purple=Composting)

  4) Direct associate to assigned response team / leader or waiting area

## Assigned Team /  Waiting Area

# Processing Flow Diagram – Staging Area

## Security

Confirm Name / ID based on approved list - Access Granted

Yes

No

Exit

Access Granted by Staging Area Manager

## Logistics #1

Associate receives Training / Medical File and is directed to Safety / Medical or Logistics #2 Table

## Safety

Safety Officer reviews file, Approves or Restricts associate for assignment

Not Approved

Exit

Assigned to additional training assignment or medical evaluation

Employee completes required medical evaluation / training

Yes

For HOT ZONE Personnel – Complete Medical Questionnaire

Approved

Not Approved

Exit

## Logistics #2

Logistics reviews approval, retains Perdue or company ID, issues color coded wristband and grants work assignment (Wrist bands – Green=Safety / Red=Medical / DePop=Black / Blue=Security / Sanitation=Orange / Surveillance-Yellow / Composting=Purple)

## Associate Joins Assigned Team