

# Interagency Working Group for Community-Based Participatory Research

Meeting summary  
May 29, 2003  
Grand Hyatt Hotel  
Washington, DC

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## Participants

1. Hal Zenick, ORD/EPA
2. Larry Fine, OBSSR/NIH
3. Janice Phillips, NINR/NIH
4. Diana Schmidt, NHLBI/NIH
5. Shawna Mercer, CDC
6. Audrey Burwell, OMH/DHHS
7. Marilyn Metzler, CDC
8. Tim Kramer, USDA
9. Anthony Hayward, NCRR/NIH
10. Bill Bukoski, NIAAA/NIH
11. Beth Bowers, NIMH/NIH
12. Wendy Johnson Taylor, NIDDK/NIH
13. Delores Parron, OD/NIH
14. Shobha Srinivasan, NIEHS/NIH
15. Liam O'Fallon, NIEHS/NIH

## Summary

The meeting started at 2:15 pm. Liam welcomed the group and thanked Marilyn, Shawna, Larry and Audrey for their help in organizing this meeting. After brief introductions, Liam quickly went through the agenda. Delores Parron, NIH, Office of the Director and Shawna Mercer, CDC attended the meeting for the first time.

Liam quickly reviewed the objectives of the IWG to introduce the first topic of the meeting, the concept of subcommittees. He emphasized the need for the group to identify one or more tangible projects or deliverables to keep people engaged in the IWG.

## Subcommittees

Although the desire is to have the subcommittees identify their own projects and mission, it was suggested that there be some guidance given to the groups to help them get off the ground. Following were some suggested directions for the groups:

## **Training**

- CSR/Reviewers
- Directors

Raise their awareness of CBPR. Provide guidance on how best to review the science. Highlight why it's important research.

## **Outreach/Liaison**

- Researchers
- CBOs
- Private foundations

Raise awareness of Federal support of CBPR. Serve as a point of contact to these groups. Work with the groups to bring in speakers to raise IWG membership awareness of constituents' priority issues, identify research gaps, etc.

## **Evaluation**

- Lessons learned
- How to evaluate
- Catalog of CBPR projects

Provide IWG with information, including models/methods of evaluation that can be used by other subcommittees to increase awareness of and support for CBPR.

## **Dissemination**

- Communication strategies
  - Website
  - E-materials
  - Publications

Consider and recommend possible avenues and mechanisms for communicating IWG work. Antony Hayward (NCRR) has volunteered to get this group started.

## **IWG Organized Project**

### **▪ National Symposium on CBPR**

Goal: Summer/Fall 2004

Sponsored/Organized by the IWG.

Purpose: Highlight successful models. Focus on a specific theme (evaluation)/disease outcome (asthma, obesity, etc.). The symposium would focus on the state of the science and promote CBPR to a wider audience. It would build upon the various workshops and conferences that have been convened over the past 3 years.

Audience/Participants: This symposium would include Federal agencies, private foundations, community-based organizations, health care providers, schools of public health, state health departments, and researchers.

Although this concept was well-received, there was some expressed concern about the level of participation/engagement from other IWG members and ability of the group to carry out such a large event.

- **“Adopt an Agency”**

It was proposed that the IWG could work with one particular agency that is facing specific challenges and help them develop necessary tools to address those issues.

Some concern expressed that this would limit group involvement.

- **Others?**

Although discussion revolved around these two ideas, there are undoubtedly others worth discussing. If you have suggestions, please share them with me for consideration at the next IWG meeting.

## **Upcoming Events**

**NIEHS:** EJ/CBPR meeting in Philadelphia (July 17 & 18)

**CDC:** [www.cdc.gov/sdoh](http://www.cdc.gov/sdoh) Conference spotlighting the efforts of 8-9 projects that have successfully addressed social determinants of health and health disparities. Marilyn solicited suggested projects from the group.

**OBSSR:** CCPH document is being peer reviewed. When complete he'll disseminate to the group.

## **Next Steps/Action Items**

- (1) **Decide if we want to pursue the National Symposium on CBPR.** This issue will be the focus of the next IWG meeting. If the IWG decides to endorse this workshop, we will need to begin working on it immediately.
- (2) **Set date for the next IWG meeting.** Please let Liam know which of the following two dates you prefer:
  - a. August 7 (10a.m. – 1 p.m. EST).
  - b. August 13 (10a.m. – 1 p.m. EST)
- (3) **Suggest other joint projects.** Please let Liam know what other ideas you might have for joint projects/initiatives.