

# Interagency Working Group for Community-Based Participatory Research

**Meeting summary**  
August 13, 2003  
Natcher Conference Center, Room J  
National Institutes of Health  
Bethesda, Maryland

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## Participants

Jan Howard	National Institute of Alcohol Abuse and Addiction
Anthony Hayward	National Center for Research Resources
Ginny Taggart	National Heart Lung and Blood Institute
Reva Lawrence	National Institute of Arthritis and Musculoskeletal and Skin Diseases
J. Taylor Harden	National Institute of Aging
Carmen Moten	National Institute of Mental Health
Larry Fine	National Institutes of Health, Office of Behavior and Social Science Research
Bill Bukoski	National Institute on Drug Addiction
Martina Vogel-Taylor	National Institutes of Health, Office of Disease Prevention
Kay Felix Aaron	Agency for Health Research and Quality
Audrey Burwell	U.S. Dept. of Health and Human Services, Office of Minority Health
Eleanor Hanna	National Institutes of Health, Office for Research on Women's Health
Marybeth McPhee	National Cancer Institute
Delores Parron	National Institutes of Health, Office of the Director
Shawna Mercer	Centers for Disease Control and Prevention
Marilyn Metzler	Centers for Disease Control and Prevention
Liam O'Fallon	National Institute of Environmental Health Sciences
Shobha Srinivasan	National Institute of Environmental Health Sciences

## Executive Summary

We had a very productive meeting. After highlighting recent meetings and reports on CBPR, as well as learning about an upcoming conference series on translational research methodologies, we discussed the proposal of hosting a symposium on CBPR. We also addressed two additional joint efforts related to CBPR grants: (1) Program Announcement with Review (PAR) for CBPR, and (2) Request for Applications (RFA) for R25 Education/Training grants to promote interactions among communities and researchers. From these discussions, we formed two subcommittees:

**(1) Symposium subcommittee** – The purpose of this temporary group will be to write a draft description of what the symposium will look like, identify a target audience, etc. The group will convene via conference call between now and the next IWG meeting to work on this task. They will share the draft proposal with the IWG before the next IWG meeting. The purpose of having this proposal is to insure that we all are in agreement of what the symposium will look like before we begin seeking feedback from the community (e.g., community-based organizations, researchers, private foundations, etc.). Currently, the following individuals will be a part of this subcommittee: Marilyn Metzler, Audrey Burwell, Carmen Moten, Shawna Mercer, Shobha Srinivasan, and Liam O’Fallon.

**If you are interested in being a part of this subcommittee, please contact Liam O’Fallon (ofallon@niehs.nih.gov).**

**(2) Grants subcommittee** – The purpose of this temporary subcommittee will be to draft the Program Announcement with Review (PAR) and the R25 RFA. The group will convene via conference call between now and the next IWG meeting to work on this task. They will share the draft proposals with the IWG before the next IWG meeting. Currently, the following agencies/offices/institutes will be a part of this subcommittee: OBSSR (NIH), NCI, NIEHS, and CDC.

**If you are interested in being a part of this subcommittee, please contact Larry Fine (finel@od.nih.gov).**

## **Full Meeting Summary**

**10:10 a.m. Meeting began with introductions and a brief overview of the agenda.**

### **Background**

The meeting began with an overview of some meetings and recent reports on CBPR.

AHRQ Kay Felix-Aaron

- Journal of General Internal Medicine, July 2003  
Kay distributed copies of this journal issue to meeting participants. This issue focused on CBPR in the context of health sciences research.
- CBPR Brochure  
AHRQ developed a brochure “Creating Partnerships, Improving Health: The Role of CBPR.” This brochure can be downloaded from the AHRQ website at [www.ahrq.gov](http://www.ahrq.gov). This brochure was also disseminated by Community-Campus Partnerships for Health via their e-mail list.
- Research Triangle Institute work on Evidence-based Research of CBPR  
This report is due to AHRQ in December. The report will describe the impact of CBPR in a qualitative fashion. The contractor selected to organize the report by focusing on a couple of disease endpoints. Kay will seek input of IWG members to provide assistance in the peer review process.

OBSSR Larry Fine

- Report developed by Community-Campus Partnerships for Health  
OBSSR contracted CCPH to develop a report on CBPR. It's called "Developing and Sustaining Community-University Partnerships for Health Research: Infrastructure Requirements." The report is based on the information gathered from 30 interviews of researchers, program officials and community members. The report identified 9 main issues. One issue explored in the report is the use and role of 'Knowledge Brokers' or facilitators (i.e. people who sit between communities and universities to help facilitate their interactions). Apparently in Canada they are beginning to require these people be a part of CBPR grants. It also offers 25 recommendations. The report has been peer reviewed by 4 scientists. It was suggested that the report also be peer reviewed by 4 community members to insure greater buy-in. **ACTION:** IWG members are encouraged to send Larry the name or names of community residents who could help peer review the report.
- Sarena Seifer of CCPH will be coming to the NIH on September 4 to present on CBPR.

OBSSR & CDC Larry Fine & Shawna Mercer

- Series of three meetings scheduled for 2004 to address models for research translation. Primary focus of these meetings is (1) design issues and (2) review criteria.
  1. January 12-13, 2004. Hosted by NIDDK, the meeting will focus on diabetes and obesity.
  2. March 30-31 or May 5-6, 2004. Community-level interventions. It will be a small group discussing particular real-world scenarios to initiate a dialogue. Discussions will address appropriateness of Randomized Clinical Trials (RCT) and Quasi-Experimental designs. May have a clinical component to it.
  3. No date set. Will be hosted in collaboration with Robert Wood Johnson Foundation. This meeting will build upon the second meeting. It will focus on design (e.g., strengths and weaknesses of various designs in different situations) and review criteria.

Office of Research on Women's Health Eleanor Hanna

- Recruitment and Retention Meeting (January 6-9, 2003)  
Recommendations included the need to have greater community participation from the inception of a project.

### **Symposium on CBPR**

After discussing these past and upcoming events, the participants discussed the possibility of hosting a symposium on CBPR. This concept arose at the May IWG meeting. It would be an IWG-hosted event that would raise awareness of CBPR and expand support for CBPR. Although people are in support of a symposium, there was a general uncertainty of what this event would look like and who the target audience should be.

Possible themes at the meeting:

- Highlight the State of the Science
  1. Methodology
  2. Interventions
  3. Evaluation
  4. Translation/communication

- Discuss the Success
- Address Obstacles/Challenges
- Identify gaps and new directions
- Consider Public-Private partnerships
- Offer capacity building sessions (e.g. getting a proposal through the system, grant writing workshops, etc.)
- Interactions with program officials

Some participants expressed reservations about promoting just the successes of CBPR without having sufficient scientific data to demonstrate its effectiveness. Others stated that this event would simply be emphasizing that CBPR is yet another tool for research. That it is an opportunity to bring scientists together with community members to discuss the pitfalls/obstacles for both groups.

It was suggested that we need to get input from the community – CBOs, researchers, private foundations, etc. to make sure that this event meets the current needs.

**ACTION:** Form a subcommittee to draft a proposed symposium. This proposal will include goals/objectives, target audience and themes/sessions. The subcommittee will send this proposal to the IWG for review and concurrence. Then, the subcommittee will seek feedback from community. The responses from the community will help the subcommittee and the IWG modify the proposal accordingly. Currently, the following individuals will be a part of this subcommittee: Marilyn Metzler, Audrey Burwell, Carmen Moten, Shawna Mercer, Shobha Srinivasan, and Liam O’Fallon.

**If you are interested in being a part of this subcommittee, please contact Liam O’Fallon (ofallon@niehs.nih.gov).**

## Program Collaborations

1. Program Announcement with Review (PAR) on CBPR  
Shobha Srinivasan (NIEHS) invited the members of the IWG to participate in a PAR for CBPR. The NIEHS is very interested in providing continued opportunities for researchers to apply for support of CBPR projects. The advantages of a PAR are: (1) participating institutes, agencies or offices would not have to put in any money upfront and (2) there would be a special review panel. The NIEHS is just beginning to write the PAR and welcomes participation from other IWG members. As an example of what the PAR could look like, here is a link to the past CBPR RFA issued by NIEHS:  
<http://grants2.nih.gov/grants/guide/rfa-files/RFA-ES-01-003.html>
2. Request for Applications (RFA)  
Shawna Mercer (CDC) explained how she, Marilyn Metzler (CDC) and Jon Kerner (NCI) discussed the possibility of a joint RFA using the R25 mechanism. This RFA would seek proposals for training/education projects. The idea would be to create a program that would foster collaborations among researchers and communities. It could also be used to engage ‘Knowledge Brokers.’ Agencies outside NIH could participate in a variety of ways. Possibilities mentioned during the meeting were:

- Transfer grant to non-NIH agency (e.g. CDC/EPA/HUD)
- Transfer funds to NIH
- Non-NIH agency could fund some component of the overall program (e.g. a coordinating center)
- Make joint awards (may require two separate notices of grant awards and two separate grant numbers)

**ACTION:** Form a subcommittee to flesh out the proposals. Draft a PAR and an RFA. Currently, Larry Fine (OBSSR/NIH) will coordinate this group, which involves participation from CDC, NIEHS, and NCI.

**If you are interested in being a part of this subcommittee, please contact Larry Fine (finel@od.nih.gov).**

**12:55 p.m. Meeting adjourned**

## Next Meeting

Please look at your calendar and inform Liam, by August 29, which dates in October or November work best for you. Note, the meeting will last 2 hours, rather than 3.

- Wednesday, October 22 from 10 a.m. to noon.
- Tuesday, October 28 from 10 a.m. to noon.
- Thursday, October 30 from 10 a.m. to noon.
- Tuesday, November 4 from 10 a.m. to noon.

## Action Items

### Symposium Subcommittee

- Contact Liam if you are interested in participating in this subcommittee. **(8/29)**
- Convene a conference call between now and the next meeting. **(~9/12)**
- Draft a proposal for the IWG-hosted symposium on CBPR. **(~10/1)**
- Circulate draft proposal to the IWG before next meeting. **(~10/15)**

### Program Collaborations Subcommittee

- Contact Larry Fine if you are interested in participating in this subcommittee. **(8/29)**
- Convene a conference call between now and the next meeting. **(Sept.)**
- Draft PAR. **(~10/1)**
- Draft RFA. **(~10/1)**
- Circulate drafts to the IWG before next meeting. **(~10/15)**

### General

- Contact Liam with preferred dates for next IWG meeting. **(8/29)**
- Send upcoming CBPR-related activities/announcements to Liam for inclusion in the next agenda. **(1 week before next meeting)**